



## AUTHORIZATION FOR DIRECT DEPOSITS (DIRECT DEPOSIT FORM)

The Direct Deposit will be sent to your banking and a detailed statement emailed on the first business day of each month. Your deposit will be available no later than the 5<sup>th</sup> business day of each month. There is a limit of one payment method per tax id number.

### To Sign up for direct deposit:

1. Please complete the information below and return this form along with a "Void" Check to 100 S. Arch, Little Rock 72201 or email to landlords@mhapha.org or send by fax to (501)340-4708.

**Direct Deposit Sign-up/ Change Form**

**New Account**       **Change**

**Company/Agent Name** \_\_\_\_\_

**Tax Identification Number (TIN)** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Please check only one of the choices below:**

\_\_\_ Deposit my housing assistance payment into my **Checking Account**

\_\_\_ Deposit my housing assistance payment into my **Savings Account**

**Bank Name** \_\_\_\_\_

**Account Number** \_\_\_\_\_

**Bank Routing (ABA) Number:** \_\_\_\_\_

I, \_\_\_\_\_, authorize Little Rock Housing Authority to deposit my Housing Assistant Payment (HAP) into the above bank account and initiate, if necessary, debit entries in case of an error.

\_\_\_\_\_  
**Signature of Authorized Owner/Agent**

\_\_\_\_\_  
**Date**